

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 1/27/09

Convened: 6:30 p.m.

Present: David Menter
Kevin Johnston
Jeffrey Bryan
Andrew Artimovich
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register. The Board reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report.

The Selectmen reviewed the minutes of the 1/20/09 meeting. Artimovich made a motion to approve the minutes as written. Motion was seconded by Johnston; all voted in favor.

The Board reviewed the notes:

- A message was received from Ted Boddy on Monday 1/26/09 regarding the delivery of 2 vehicles to Mr. Knowles residence, 1 of which was a Driving School car. He is giving the Town permission to access his property to investigate these allegations. Julie checked with Sharon Somers and she did receive the paperwork relative to the violations at Mr. Knowles' and will act on it right away.
- The Selectmen would like Julie to put together a RFP for legal services.
- Bryan made a motion to approve payment of \$16,517.54 to Hoyle, Tanner from the funds encumbered from the Crawley Falls Bridge warrant article. Johnston seconded the motion; all voted in favor.
- The Selectmen received an invitation from Jill O'Connor of Brentwood Distribution to attend a meeting with Gary Raymond at their facility on Friday, 1/30 to discuss issues that came about as a result of the fire on Sunday. At least 3 members stated they will attend. Julie will post the meeting and attend to take minutes.
- Larry & Jacqueline Arlen sent a letter requesting postponement of payment of their Land Use Change Tax until such time as they apply for a building permit. Johnston made a motion, seconded by Bryan, to allow payment upon issuance of a building permit. All voted in favor.

The Selectmen signed the following documents:

- A letter to Eric Lambert regarding site plan violations at his 313 Rte 125 property.
- A letter to Mr. Molloy regarding his request that the Town remove a tree.
- After reviewing correspondence from Dragon Mosquito regarding the Board's refusal to sign the blank application, Waldron made a motion to approve Menter signing the application; Bryan seconded the motion. Menter, Bryan, Artimovich, and Waldron voted in favor; Johnston was opposed. Menter signed the application.
- A contract for Skip Sansoucy, PE, LLC to prepare a utility value update for 2009 for \$4,000.

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- The Board read a letter from Seacoast Eat Local requesting a waiver or reduction of the fees for the BCC rental for 2 dates that they have reserved for programs being co-sponsored by the Brentwood Agriculture Committee. A motion was made by Bryan, and seconded by Johnston, to reduce the fee to \$100 for each date. All voted in favor.

Craig Green, the administrator of Highway Design for the NHDOT, was in along with other DOT members, Mike Dugas, Bill Lambert, and Doug Deporter to discuss the intersections at Rte 125 & North Rd and Rte 125 & Rte 111A. Members of the fire department, police department, highway department, Planning Board, Fire Station Building Committee, and Senator Jack Barnes were in attendance. Green explained that the purpose of their visit was to gather information that may assist them in the design phase of these projects. They were hoping to get feedback about existing problems/issues that are resulting in the large number of accidents and fatalities that occur at these intersections. Bryan explained that a new fire station is being proposed for the corner of Rte 125 & Rte 111A and they would like to have an access road directly onto Rte 125 that the emergency equipment can use if the intersection is clogged. Green said they can review that at some point. The issues that were mentioned by audience and Board members included:

- difficulty making the east/west crossing on Rte 111A
- the speed of the traffic on Rte 125
- no left turn lanes in either direction on Rte 125 at the intersection of Rte 111A
- difficulty entering onto Rte 125 from both Rte 111A and North Rd
- the knoll on Rte 125 on the northerly side of North Rd
- the hill on Rte 125 on the northerly side of Rte 111A

Green reviewed the order of events that will lead up to the installation of the lights. They will begin the survey work now to develop a concept for the 2 areas. Once a design has been put together they will hold a public informational meeting to get feedback. Based on that meeting, a plan will be finalized. The length of time this all takes will be affected by the design and whether or not all changes can be made within the right of way. If everything goes smoothly, the project will be completed in 2009. Barnes inquired about the funding for the projects. Green explained that it will be done entirely with federal and state funding unless they discover buried utilities.

Byrne requested the Selectmen submit an article to the Brentwood Newsletter expressing their support of the proposed fire station. Artimovich made a motion to include an article of support. Johnston seconded the motion; all voted in favor.

The Board reviewed a draft of an article they requested for submission to the Brentwood Newsletter regarding Jessica's resignation as Recreation Director. The Selectmen made some minor revisions. Bryan made a motion, seconded by Johnston, to approve the article as revised. All voted in favor.

Wayne Robinson, Police Chief, was in to discuss reimbursement for an employee that attended DARE training. The Board members read a letter submitted by the individual's instructor which includes information confirming the officer's presence at the site for approximately 10 hours each day as well as an additional few hours of homework each night. The Selectmen stated that they still stand firm that participation in classes/training not required by the job be paid at a

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maximum of 8 hours per day and that we do not reimburse for time spent doing homework. Robinson said that their SOPs state that they only get paid for 8 hours as well. Robinson commented that another officer was paid for homework in the past. The Selectmen stated that if this was the case it was not indicated to them at the time and they were unaware that the Town was paying an employee for time spent doing homework, otherwise they would not have permitted it. The group reviewed what has been paid to the employee thus far: 40 hours classroom time for week one; 37 hours for actual classroom time for week two + 8 hours of holiday pay. Menter made a motion to pay the individual for 3 additional hours for the second week to bring it to 40 hours of classroom time; Waldron seconded the motion. Menter, Johnston, and Waldron voted in favor; Bryan was opposed; Artimovich abstained. The motion carried to pay for 3 additional hours.

The Board of Selectmen reviewed a copy of the proposed town-wide Training/Class Attendance Policy. Artimovich made a motion, seconded by Bryan, to adopt the policy. All voted in favor.

Kathy St. Hilaire and Dexter Swasey were in from the Recreation Commission to give the Selectmen some feedback from their ongoing meeting regarding the recreation director's position. St. Hilaire reported that the Commission has decided that the hours need to be increased but is not sure how to handle that with the state of the budget process. In response to a question regarding the number of hours needed, St. Hilaire said they would like to see 32 hours. The Selectmen reminded them that 32 hours would trigger benefits. The Commission was aware of that. The Board said that at this late stage in the budget process they do not want to make any changes. They discussed the possibility of 2 part-time employees. Artimovich recommended they contact UNH to see if they may be able to get an intern through their recreation program and/or create a recreation fee supported part-time position. Johnston stated that if they funded the second part-time position through fees this year, they could include it in the Town budget next year. Waldron made some suggestions, including developing policies that parents should follow should they have complaints/comments about the programs that would direct them to the Commission rather than the recreation director. St. Hilaire & Swasey thanked the Board and said they will keep them updated.

The Board reviewed the warrant articles which have been approved by the DRA. The Selectmen agreed to remove the article for a generator for the Town Office/Police Dept. They asked that the article regarding the exhaust system for the fire station be clarified as the existing Crawley Falls Road fire station, and include wording that let's residents know this article will be tabled if article #1 passes.

At 8:50 p.m. Artimovich made a motion to adjourn. The motion was seconded by Johnston; all voted in favor.

Respectfully submitted,

Julie Stevens

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